AGENDA

SOLANO
COMMUNITY COLLEGE

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

Notice of Regular Meeting
(Board Study Session)
Wednesday, December 7, 2011
6:30 p.m.
Solano Community College
Administration Building, Room 626
4000 Suisun Valley Road
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (*SCCD Board Policy 1042*).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

3. **ROLL CALL**

   Denis Honeychurch, J.D., President
   A. Marie Young, Vice President
   Sarah E. Chapman
   James M. Claffey
   Pam Keith
   Phil McCaffrey
   Rosemary Thurston
   Student Trustee - Vacant
   Jowel C. Laguerre, Ph.D., Secretary

Transforming Students' Lives!

4.   APPROVAL OF AGENDA

5.   COMMENTS FROM MEMBERS OF THE PUBLIC

6.   REPORTS (NO ACTION REQUIRED):

(a)   Summary of Bond Polling Results
            Facilitated by Yulian Ligioso, Vice President, Finance and Administration

(b)   2011-12 Goals and Accomplishments Update for Solano Community College District Governing Board and Superintendent-President, Page 1
            Facilitated by Dr. Jowel Laguerre, Superintendent-President

7.   CONSENT AGENDA – ACTION ITEMS

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent-President

(a)   Minutes for the Board Study Session held November 2, 2011, and Regular Meeting held November 16, 2011

Human Resources

(b)   Employment – 2011-2012; Gratuitous Service; Resignation, Page 7

Academic and Student Affairs

(c)   Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, Page 9

8.   ITEMS REMOVED FROM CONSENT AGENDA

9.   RETIREMENT OF STAFF WITH 10 OR MORE YEARS OF SERVICE

(a)   Resignation to Retire – Maria Panduro, Page 13

10.   NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

(a)   Set Date, Time, and Place for Annual Organizational Meeting, Page 14

(b)   Proposals for Redistricting, Page 15

Finance and Administration

(c)   Resolution Appointing Official Representative and Alternate Representative to the Northern California Community Colleges Self-Insurance Authority, Resolution No. 11/12-10, Page 16

(d)   Rejection of Bids for Vallejo Parking Lot Expansion Project, Page 18

Academic and Student Affairs

(e)   Memorandum of Understanding between Solano Community College and the Dixon May Fair Art Show and Auction, Page 19

11.   INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a)   Classified Job Description – Career & Job Placement Coordinator, Page 23

(b)   Classified Confidential Job Description – Business Operations Coordinator, Page 30

12.   INFORMATION ITEMS – NO ACTION REQUIRED

(a)   Solano Community College District Governing Board Calendar of Board Meetings for 2012, Page 34

(b)   AB1344 Impacts Local Executive Contracts and Brown Act Meeting Requirements, Page 36

13.   CLOSED SESSION

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

    (a) Conference with Labor Negotiator
         Agency Negotiator: Sandra Dillon
         Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

    (b) Public Employee Discipline/Dismissal/Release
         (No additional information required.)

14.   RECONVENE REGULAR MEETING

15.   REPORT OF ACTION TAKEN IN CLOSED SESSION

16.   ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent/President in the Administration Building, Room 621, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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NO OTHER BUSINESS WILL BE TRANSACTED.

JCL:js

BOARD STUDY SESSION AGENDA.12.07.11.FINAL